# **IMPORTANT DATES - 2023 Meeting Schedule with Subjects,**

# **Agency and Staff Deadlines, and Allocation Timeline for PY24**

The schedule offers dates and subject matter of meetings of the Champaign County Mental Health Board. Subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed. Study sessions may be scheduled on topics raised at meetings, brought by staff, or in conjunction with the CCDDB. Included are tentative dates for steps in the funding allocation process for PY24 and deadlines related to PY22 and PY23 agency contracts. **Meetings and study sessions are scheduled to begin at 5:45PM and may be confirmed by Board staff.**

*1/2/23 Online system open for applications for PY24 funding*

1/18/23 **Regular Board Meeting**

1/25/23 **Study Session:** Mid-Year Program Presentations

*1/27/23 Agency PY23 2nd Quarter and CLC progress reports due*

*2/10/23 Deadline for submission of applications for PY24 funding*

*(Online system will not accept any forms after 4:30PM)*

*2/22/23***Regular Board Meeting**

*List of Requests for PY2024 Funding assembled*

*3/1/23 If approved, new Evaluation Capacity contract issued*

3/22/23 **Regular Board Meeting:** 2022 Annual Report

*3/29/23* **Study Session**

*4/12/23* *Program summaries released to Board, posted*

*online with CCMHB April 19 meeting agenda and packet*

4/19/23 **Regular Board Meeting**

Board Review, Staff Summaries of Funding Requests

4/26/23 **Study Session**

Board Review, Staff Summaries of Funding Requests

*4/28/23 Agency PY2023 3rd Quarter Reports due*

*5/10/23**Allocation recommendations released to Board, posted*

*online with CCMHB May 17 study session agenda packet*

5/17/23 **Study Session:** Allocation Recommendations

5/24/23 **Regular Board Meeting**

Allocation Decisions; Authorize Contracts for PY2024

*6/1/23 For contracts with a PY23-PY24 term, all updates to*

*Cloned PY24 forms should be completed and submitted*

*by this date.*

*6/17/23 Deadline for agency application/contract revisions*

*Deadline for agency letters of engagement w/ CPA firms*

*PY2024 agency contracts completed*

6/21/23 **Regular Board Meeting**

Draft FY2024 Budget, Election of Officers

*6/30/23 Agency Independent Audits, Reviews, or Compilations due*

*(only applies to those with calendar FY, check contract)*

7/19/23 **Regular Board Meeting**

*8/16/23* **Regular Board Meeting** *- tentative*

*8/25/23 Agency PY2023 4th Quarter reports, CLC progress*

*reports, and Annual Performance Measure Reports due*

9/20/23 **Regular Board Meeting**

Draft Three Year Plan 2022-2024 with 2024 Objectives

9/27/23 **Study Session**

10/18/23 **Regular Board Meeting**

Release Draft Program Year 2025 Allocation Criteria

10/25/23 **Joint Study Session with CCDDB**

*10/27/23 Agency PY2024 First Quarter Reports due*

11/15/23 **Regular Board Meeting** (off cycle)

Approve Three Year Plan with One Year Objectives

Allocation Decision Support – PY25 Allocation Criteria

*12/10/23 Public Notice of Funding Availability to be published by*

*date, giving at least 21-day notice of application period.*

12/20/23 **Regular Board Meeting** (off cycle) *– tentative*

*12/31/23 Agency Independent Audits, Reviews, Compilations due*

*1/2/24 Online system opens for applications for PY25 funding*