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DECISION MEMORANDUM *- APPROVED ALLOCATIONS*

**DATE:**  May 24, 2023

**TO:** Members, Champaign County Mental Health Board (CCMHB)

**FROM:** Leon Bryson and Kim Bowdry, Associate Directors,

andLynn Canfield, Executive Director

**SUBJECT: Recommendations for Allocation of PY2024 Funding**

Purpose:

For consideration by the CCMHB, this memorandum presents staff recommendations for funding for the Program Year (PY) 2024 (July 1, 2023 through June 30, 2024). Initial recommendations were reviewed during a May 17 study session. Some have been modified as a result of that discussion or in consideration of actions taken by applicants. Modified recommendations include Family Service Counseling, MAYC programs, Promise Healthcare MH Services, Rosecrance Child & Family Services and Specialty Courts, and UP Center. In this draft, each recommendation is followed by a suggested action the Board may take. Decision authority rests with the CCMHB and their discretion concerning the most appropriate use of available dollars based on assessment of community needs, best value, alignment with criteria, affordability, and distribution across categories of need and service intensity.

Statutory Authority:

CCMHB funding policies are predicated on the requirements of the Illinois Community Mental Health Act (405 ILCS 20 / Section 0.1 et. seq.) All funds are allocated within the intent of the controlling act as codified in the laws of the State of Illinois. The recommendations described in this memorandum are based on staff assessment of how closely applications align with statute, CCMHB funding policies, approved decision support criteria and priorities, and Board discussion. Best and Final Offers may be sought as part of the contract negotiation process. The CCMHB reserves the right to refrain from making an award when such action is deemed to be in the best interest of the County.

Background and Other Considerations:

**Input from people with MI, SUD, or I/DD and their supporters** should influence system advocacy and planning. The 2021 community needs assessment report features this kind of feedback, which informed the Board’s current strategic plan and funding priorities. That report is available [here](https://www.co.champaign.il.us/mhbddb/PDFS/Full_2021_Community_Needs_Report_ENGLISH.pdf) (<https://www.co.champaign.il.us/mhbddb/PDFS/Full_2021_Community_Needs_Report_ENGLISH.pdf>).

**Utilization data** of funded programs are useful for guiding the next set of decisions. A summary of actual utilization by all PY22 MHB funded programs is [found on pages 50-63 of this posted packet](https://www.co.champaign.il.us/MHBDDB/agendas/mhb/2022/221116_Meeting/221116_Agenda.pdf) (<https://www.co.champaign.il.us/MHBDDB/agendas/mhb/2022/221116_Meeting/221116_Agenda.pdf>).

**Program performance outcomes** reports for PY2022 are aggregated in [this report](https://www.co.champaign.il.us/MHBDDB/PDFS/MHB%20PY22%20Performance%20Outcome%20Reports.pdf) (<https://www.co.champaign.il.us/MHBDDB/PDFS/MHB%20PY22%20Performance%20Outcome%20Reports.pdf>).

In addition to assessed preferences and needs and the results of funded services, longstanding collaborations with other governmental and community-based entities play a role in shaping funding priorities and recommendations.

**Justice System and Behavioral Health Collaborations** address the needs of people who have justice system involvement and behavioral health needs and/or developmental disabilities. Community-based care has dramatic cross-system cost-shift impacts (every $1 spent saves $2-$10 in other systems) and improves quality of life of individuals and families. The Board’s commitment to programs which reduce justice system and law enforcement involvement continues, with consideration for data on gun violence, overdose deaths, child abuse, domestic and community violence, and disparities in access and care. Some programs prioritize people involved in Champaign County Problem Solving Courts or at the Champaign County Jail.

**The Champaign County Community Coalition** shares the Board’s interest in healing engagement through trauma-informed and culturally responsive practices. This large collaboration includes leadership from local government, community-based organizations, neighborhoods, schools, and the faith community. The Coalition sustains System of Care values through youth programming and efforts to mitigate the impacts of community violence. Early childhood providers are active in this network along with their own collaborations on behalf of young children and their families.

**Collaboration with the Champaign County Developmental Disabilities Board (CCDDB)** is described in an Intergovernmental Agreement between the Boards, requiring integrated Intellectual/Developmental Disabilities (I/DD) planning, a specific CCMHB set-aside commitment, and shared authority over a separate special fund.

The CCMHB set aside for I/DD is increased or decreased by the percentage change in the Board’s property tax levy extension. The PY2023 total was $796,188, with $746,188 for agency contracts and $50,000 ‘credit’ for CILA (see below). Applying the increase of 8% results in PY2024 total of $859,883, comprised of $50,000 ‘credit’ to CILA/IDD Special Initiatives and $809,883 for agency contracts. For PY2024, the CCMHB maintains its interest in services for very young children and their families.

The Boards share a commitment to an I/DD-focused collaboration, which from 2015 to 2021 enabled the operation of two small group homes, consistent with the terms of the Ligas Consent Decree and Olmstead decision of the Americans with Disabilities Act. After the CCMHB paid off the mortgage, the provider operating the CILA homes became unable to continue due to staffing shortages; the people living there moved to other homes (many out of county) and the homes were sold. The CCDDB has contributed $50,000 for the final year so that their contribution now matches that of the CCMHB. The collaboration was renamed as I/DD Special Initiatives Fund, and the Boards approved PY24 funding priorities for serving the population initially of concern, people with I/DD and complex service needs not readily addressed in Champaign County.

**Two-year Contracts approved for PY23 and PY24.** Nine current contracts extend through June 30, 2024. These commitments total $1,389,440. The annual amounts do not increase in the second year, and application forms are updated in May, with technical assistance available as during the open application period.

CCRPC - Homeless Services System Coordination **$54,281**

CC Head Start/Early Head Start – Early Childhood MH Services **$347,235**

*(the I/DD portion is $149,666, the MI portion $197,569)*

CC Health Care Consumers - Disability Application Services **$71,500**

Courage Connection - Courage Connection **$127,000**

Cunningham Children’s Home - ECHO **$127,249**

Cunningham Children’s Home - Families Stronger Together **$398,092**

FirstFollowers - FirstSteps Community Reentry House **$39,500**

FirstFollowers - Peer Mentoring for Reentry **$95,000**

GROW in Illinois - Peer-Support **$129,583**

# **Priorities, Overarching Considerations, and Expectations for Minimal Responsiveness:**

The PY2024 CCMHB funding priorities and decision support criteria were approved on November 16, 2022 and can be [viewed using this link](https://www.co.champaign.il.us/MHBDDB/PDFS/CCMHB%20Funding%20Priorities%20for%20PY2024.pdf)

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Thirty-eight applications were submitted for the Board’s consideration, totalling **$5,182,388**. Thirty-five were focused on mental health and substance use disorders, one on I/DD services for very young children, and two others with mix of MH and I/DD focus. All have been reviewed by the CCMHB and staff. The CCDDB reviewed seventeen other I/DD applications totaling $4,467,334, along with the three submitted to the CCMHB to support integrated planning.

In applications for PY2024 funding, agencies identified priority categories as follows. (Please note that wherever an applicant had selected an older priority, staff have reassigned to the closest aligned; in final revisions, an agency may choose differently.)

* **Safety and Crisis Stabilization:** 5 agencies, 7 applications, totaling $1,413,952
* *(Plus 1 agency with 2 multi-year contracts adding $134,500 to this priority.)*
* **Healing from Interpersonal Violence:** 2 agencies, 3 applications, totaling $296,191
* **Closing the Gaps in Access and Care:** 9 agencies, 14 applications, totaling $1,473,148
* *(Plus 4 agencies, 4 multi-year contracts adding $382,613 to this priority.)*
* **Thriving Children, Youth, and Families:** 9 agencies, 13 applications, totaling $1,338,880
* *(Plus 3 agencies, 3 multi-year contracts adding $722,661 to this priority.)*
* **Collaboration with CCDDB - Very Young Children and Their Families**: 3 agencies, 2 applications *+ 1 multi-year contract,* totaling $809,883 (adjusted to remove MH cost.) The CCMHB will allocate this amount for developmental services, coordinated with CCDDB and finalized at a CCMHB meeting.

Many applications included statements that their proposal aligned with more than one priority. Despite overlap, the selection of main priorities helps demonstrate a balanced approach across programs. In addition to alignment with priorities, applications also addressed the following overarching considerations and minimal expectations.

* Eliminating Disparities in Access and Care
* Promoting Inclusion and Reducing Stigma
* Outcomes
* Coordinated System
* Budget and Program Connectedness
* Person Centered Planning
* Added Value and Uniqueness (Approach/Methods/Innovations, Staff Credentials, Resource Leveraging)
* Full eligibility
* Application forms submitted on or before the deadline
* Proposed services and supports relate directly to mental health, substance use disorder, or I/DD to improve quality of life
* Evidence that other funding available to support the program has been maximized
* Coordination with providers of similar or related services
* Continuation of services during public health emergency; training and access to technology and virtual platforms
* Demonstration of capacity for financial clarity

Requests for Funding and Budget Impact:

CCMHB allocations to agencies rose from $3,189,290 in PY12 to $5,372,396 in PY23. Increased awards were possible due to property tax revenue growth and reductions in administrative costs. For PY21, the CCMHB made an informed decision to award contracts greater than budgeted. Due to unspent funds being returned and some payments suspended, ‘overfunding’ did not result in a deficit in 2020. Suspended payments were released during 2021, reducing the amount available for allocations, and the level of awards was not sustainable. For PY22, because behavioral health needs had surged and agencies sought to provide new or expanded services, the County provided one-time American Rescue Plan fiscal relief funds, increasing PY22 awards by $770,436. For PY23, awards were based on projected property taxes, with no other substantial revenue.

Following submission of proposals, all materials were reviewed by CCMHB staff, including the eligibility questionnaires of new applicants, previously reported data for incumbent programs, and full sets of required application forms for all. All proposals were reviewed by Board members during two public meetings. Draft program summaries combined input from all staff and were shared with the agencies, board members, and public, to support these Board discussions. Subsequent agency corrections of errors in the staff summaries were shared and considered in the recommendations which follow.

Thirty-seven submitted proposals relate to mental health or substance use disorders (MH/SUD). Two of these also address I/DD, and another proposal submitted to the MHB is exclusive to I/DD support for young children. The grand total of PY24 requests to the CCMHB is **$5,182,388**. As described above, the nine previously approved multi-year contracts total $1,389,440, with $149,666 for I/DD and $1,239,774 for MH/SUD.

Taken together, the MH/SUD amounts total $5,761,945, exceeding last year’s MH/SUD awards of $4,626,208 by $1,135,737 and exceeding the projected available amount by $968,095. The total PY24 allocation target amount of **$5,637,176** is based on an early projection of 2024 revenue, with $4,827,293 for MH/SUD and $809,883 for I/DD. This is an increase of $264,780 over PY23 total awards of $5,372,396.

The staff recommendations are affordable within revenue projections, but 2024 budgets will be further developed during the summer with input from County officials. If the final awards made through this allocation process exceed available funds, it may be necessary to balance with: delayed effective dates; prorated contract award amounts as compliance issues are resolved; prorated contracts where staff remain to be hired; deferral for later consideration pending resolution of compliance issues; fee for service or purchase of service contracts; use of fund balance; and commitment to lower total awards next year. Fee for service contracts and use of fund balance are not recommended for PY24.

DECISION SECTIONS:

Contract Negotiations and Special Notifications

Some recommendations are contingent on completion of contract negotiations, application revisions, resolution of compliance issues, and hiring of program staff. Awards may be adjusted by the cost of a staff vacancy and amended when that vacancy is filled. Award recipients may be required to revise program or financial forms to align with CCMHB planning, budget, and policy specifications. They may be asked for more information prior to contract execution, to reach terms agreeable to both parties. If requirements are not met prior to completion of the contract, a later contract start date will be established and the award reduced commensurate with the shorter term. Failure to submit required information shall result in cancellation of the contract award.

Motion to authorize the Executive Director to conduct contract negotiations as specified in this memorandum: JP1, JSp/EP2

\_\_\_X\_\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

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\_\_\_\_\_\_\_\_\_\_Additional Information needed

Recommendations are based on revenue estimates not finalized until the Champaign County Board approves budgets in November or December of 2023. For this reason, all PY2024 CCMHB contract maximums will be subject to reductions necessary to compensate for any CCMHB revenue shortfall. These reductions will be documented by contract amendment at the discretion of the CCMHB Executive Director, with every effort made to maintain the viability and integrity of prioritized contracts. All PY2024 contracts will include the following provision:

***Obligations of the Board will cease immediately without penalty or further payment being required if, in any fiscal year, the tax that is levied, collected, and paid into the “Community Mental Health Fund” is judged by the CCMHB Executive Director not to be sufficient for payment as delineated in the terms and conditions under this Contract.***

Motion to authorize the Executive Director to implement contract maximum reductions as described in this memorandum: EP1, MM2

\_\_\_X\_\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information needed

A provision which was added in PY21, PY22, and PY23 allowed for realignment or redirection in response to the public health emergency. It was exercised more often in PY21. Any contract may be redirected through the standard contract amendment process, making this language redundant. It will be removed from the standard contracts.

A provision was added to PY23 contracts to clarify that specific terms of an agency’s contract may supersede a provision of the funding guidelines, if the exception is deemed to be in the best interest of the CCMHB and Champaign County. This remains relevant:

***The CCMHB Requirements and Guidelines for Allocation of Funds are incorporated into this contract by reference, except this contract will control should there be an inconsistent/contrary provision in the aforesaid Requirements and Guidelines. If the contract and funding guidelines are not in agreement, the contract shall prevail. For example, if the Provider will incur higher cost for an audit, review, or compilation than allowed per the Funding Requirements and Guidelines, the greater amount may be agreed to through the original budget submitted with an application or by a subsequent formal written request.***

Motion to include in all contracts the provision referencing specific exceptions to Funding Requirements and Guidelines, as described in this memorandum: JSt1, JSp2

\_\_\_X\_\_\_\_\_\_Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information needed

Staff Recommendations for Agency Allocations

To support Board consideration, staff recommendations are organized in roughly the order in which they were reviewed. Some recommendations are to defer a decision until more revenue is available or additional information submitted by agencies for board review and discussion. Many programs are recommended for partial or no funding due to affordability. Sixteen recommendations are for two-year terms, which may be of benefit to both the applicant and funder. Some recommendations identify special conditions to be met prior to contracting or during the contract year. Prerequisites should be completed by June 17 to avoid delayed payments or reduced contract maximums. Negotiations may be conducted through email, remote meeting, or in person; in the event of a failed contract negotiation, the Board may be asked to take a later action.

**CCRPC-Community Services – Youth Assessment Center**

* *Request: $76,350, 18% of total program revenue*
* *Priority: Safety and Crisis Stabilization (or Thriving Children…)*
* ***Required prior to contract:*** *revise utilization measures in Plan Narrative.*
* ***Special Provisions*** *(to address during contract year): collaboration with Coalition and other partners from youth-focused systems; use Champaign County Quarter Cent for Public Safety Fund’s definition of recidivism; board staff input from justice partners regarding the program; excess revenue based on Q4 report; if a two-year term, excess revenue cannot be spent in 2nd year, and an updated Agency Plan for PY25 submitted prior to June 2024.*
* ***Recommendation:*** *fund at requested annual level; offer a two-year term.*

Motion to approve CCMHB funding of ***$76,350*** per year and offer a two-year term, as recommended for **CCRPC – Community Services – Youth Assessment Center,** subject to the caveats as presented in this memorandum: EP1, DM2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**CRIS Healthy Aging - Improving Family Caregiver MH**

* *NEW Program Request: $125,000, 45% of total program revenue*
* *Priority: Closing the Gaps in Access and Care*
* ***Required prior to contract and during the term:*** *revise financial forms for consistency and accuracy; consider revising program plan to focus on paid and unpaid caregivers of people who have I/DD (with and without dementia) to present to the CCDDB and CCMHB for funding through I/DD Special Initiatives.*
* ***Special Provisions*** *(to address during the contract year): partner with other organizations serving this population; use technical assistance from CLC Coordinator to strengthen strategies; provide letter of engagement with CPA firm for annual audit; mid-year progress report to the Board(s).*
* ***Recommendation:*** *do not fund through CCMHB fund due to affordability; defer for consideration for I/DD Special Initiatives funding, pending revisions. Because the fund is under joint authority of the CCMHB and CCDDB, approval by both is required. On May 17, 2023, the CCDDB approved a motion to defer for later consideration.*

Motion to *deny* CCMHB funding ~~of~~ ***~~$125,000~~*** as recommended for **CRIS Healthy Aging - Improving Family Caregiver MH,** deferring for later consideration of funding through the I/DD Special Initiatives fund, with programmatic revisions to focus on I/DD and pending approval by CCDDB: MH1, JPY2

\_\_\_X\_\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**C-U at Home – Shelter Case Management Program**

* *Request is for $403,564, 75% of total program revenue*
* *Priority: Crisis Stabilization*
* ***Required prior to contract and during the term:*** *select PY24 priority and rework targets/scope of services and budget forms; revise forms for adjusted award amount; letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): partner with other organizations serving this population, to avoid duplication of effort and to maximize positive outcomes for those served and identify effective strategies and service gaps; participate in CSPH and CIT Steering Committee; coordination of Mental Health First Aid and technical assistance from CLC Coordinator; demonstrate efforts to secure other funding.*
* ***Recommendation:*** *fund at the PY23 award level of $256,700.*

Motion to approve CCMHB funding of ***$256,700*** as recommended for **C-U at Home – Shelter Case Management Program,** subject to the caveats as presented in this memorandum: JPY1, JSt2

\_\_\_\_X\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**CU Early - CU Early**

* *A NEW Request: $77,184, 16% of total program revenue*
* *Priority: Thriving Children, Youth, and Families*
* ***Required prior to contract:*** *develop utilization targets for TPC, SC, CSE.*
* ***Special Provisions*** *(to address during the contract year): collaborate with providers of similar services; report on other funding sought; report # of children with delays qualifying as I/DD; technical assistance from CLC Coordinator; mid-year progress report to the Board; at the end of the contract term, program-specific audited financial statements will be provided (from combined audit).*
* ***Recommendation:*** *fund at requested level, commit $4,043 for DD.*

Motion to approve CCMHB funding of ***$77,184*** as recommended for **CU Early - CU Early,** subject to the caveats as presented in this memorandum: MMc1, JSp2

\_\_\_\_X\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Champaign County Children’s Advocacy Center - Children’s Advocacy**

* *Request: $63,911, 20% of total program revenue*
* *Priority: Healing from Interpersonal Violence*
* ***Required prior to contract:*** *identify utilization targets and PY24 priority.*
* ***Special Provisions*** *(to address during the contract year): if a two-year term, excess revenue from the 1st year cannot be spent in the 2nd year, and PY25 Agency Plan updated prior to June 2024; excess revenue to be returned will be based on Q4 financial reports; avoid use of this funding to serve non-residents and demonstrate revenue specific to them which could not be used to offset the cost of service to Champaign County residents; and, prior to September 30, 2023, update CLC Actions to reflect training received.*
* ***Recommendation:*** *fund at requested annual level; offer two-year term.*

Motion to approve CCMHB funding of ***$63,911*** per year and offer a two-year term, as recommended for **Champaign County Children’s Advocacy Center - Children’s Advocacy,** subject to the caveats as presented in this memorandum: EP1, MM2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Champaign County Christian Health Center - Mental Health Care at CCCHC**

* *Request: $33,000, 100% of total program revenue*
* *Priority: Innovative Practices (not PY24)/ Closing Gaps in Access and Care*
* ***Required prior to contract:*** *add utilization target and PY24 priority; provide letter of engagement with CPA firm for PY23 audit or review.*
* ***Special Provisions*** *(to address during the contract year): cultural competence assessment no later than September 30, 2023; if a two-year term, excess revenue from the 1st year cannot be spent in the 2nd year of the contract term, and updated Agency Plan for PY25 should be completed prior to June 2024; possible support through the Board’s new Evaluation Capacity Building project.*
* ***Recommendation:*** *fund at requested annual level; offer two-year term.*

Motion to approve CCMHB funding of ***$33,000*** per year and offer a two-year term, as recommended for **Champaign County Christian Health Center - Mental Health Care at CCCHC,** subject to the caveats as presented in this memorandum: JSp1, DM2

\_\_\_\_X\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Champaign County Health Care Consumers – CHW Outreach and Benefit Enrollment**

* *Request: $91,054, 86% of total program revenue*
* *Priority: Innovative Practices/Access*
* ***Required prior to contract:*** *select PY24 priority; revise forms as needed, with adjusted award amount; letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during contract year): engagement in Rantoul and with Rantoul Service Providers Group; if a two-year term, excess revenue from the 1st year cannot be spent in the 2nd year of the contract term, and updated Agency Plan for PY25 should be completed prior to June 2024; by September 30, 2023, technical assistance from CLC Coordinator, to update actions.*
* ***Recommendation:*** *fund at $86,501, 95% of request; offer two-year term.*

Motion to approve CCMHB funding of ***$86,501*** per year and offer a two-year term, as recommended for **Champaign County Health Care Consumers – CHW Outreach and Benefit Enrollment,** subject to the caveats as presented in this memorandum: JPY1, MMc2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Champaign County Health Care Consumers – Justice Involved CHW Services & Benefits**

* *Request: $94,892, 86% of total program revenue*
* *Priority: Behavioral Health (PY23 category)*
* ***Required prior to contract:*** *select PY24 priority; revise forms as needed, with adjusted award amount; letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during contract year): engagement in Rantoul and with Rantoul Service Providers Group; if a two-year term, excess revenue from the 1st year cannot be spent in the 2nd year of the contract term, and updated Agency Plan for PY25 should be completed prior to June 2024; by September 30, 2023, technical assistance from CLC Coordinator, to update actions.*
* ***Recommendation:*** *fund at $90,147, 95% of request; offer two-year term.*

Motion to approve CCMHB funding of ***$90,147*** per year and offer a two-year term, as recommended for **Champaign County Health Care Consumers – Justice Involved CHW Services & Benefits,** subject to the caveats as presented in this memorandum: MMc1, MH2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Community Service Center of Northern Champaign County - Resource Connection**

* *Request: $75,069, 26% of total program revenue*
* *Priority: Closing the Gaps in Access and Care*
* ***Required prior to contract:*** *personnel form revisions; revise financial forms for lower award amount; add utilization targets; provide letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): participation in Rantoul Service Providers Group, CSPH for Point in Time survey; technical assistance from CLC Coordinator; if a 2-year term, excess revenue from 1st year cannot be spent in 2nd year, and PY25 Agency Plan should be completed prior to June 2024.*
* ***Recommendation:*** *fund at PY23 level; offer two-year term.*

Motion to approve CCMHB funding of ***$68,609*** per year and offer a two-year term, as recommended for **Community Service Center of Northern Champaign County - Resource Connection,** subject to the caveats as presented in this memorandum: DM1, MH2

\_\_\_\_X\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Crisis Nursery - Beyond Blue - Champaign County**

* *Request: $100,000, 53% of total program revenue*
* *Priority: Thriving Children, Youth, and Families*
* ***Required prior to contract:*** *letter of engagement with CPA firm for PY23 audit; revise forms for lower award amount.*
* ***Special Provisions*** *(to address during the contract year): minimum 50% of new TPCs from outside CU; collaboration with providers of similar services to avoid duplication, maximize positive outcomes for those served, and identify most useful strategies; demonstrate efforts to secure other funding; if a 2-year term, any 1st year excess revenue cannot be spent in the 2nd year, and the PY25 Agency Plan should be completed prior to June 2024.*
* ***Recommendation:*** *fund at PY23 level; offer two-year term.*

Motion to approve CCMHB funding of ***$90,000*** per year and offer a two-year term, as recommended for **Crisis Nursery - Beyond Blue - Champaign County,** subject to the caveats as presented in this memorandum: JSt1, MMc2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**DSC - Family Development**

* *Request: $656,174, 68% of total program revenue*
* *Priority: Collaboration with CCDDB (Young Children and Families)*
* ***Required prior to contract:*** *letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): agency-wide CLC assessment and consultation with CLC on engagement strategies; inform families of PUNS and ISC role; online service claims reporting; collaboration with providers of similar services to avoid duplication, maximize positive outcomes for those served, and identify most useful strategies; provide CCMHB staff with monthly personnel change reports; if a 2-year term, any 1st year excess revenue cannot be spent in the 2nd year, and the PY25 Agency Plan should be completed prior to June 2024.*
* ***Recommendation:*** *fund with MHB I/DD set-aside; offer a two-year term.*

Motion to approve CCMHB funding of ***$656,174*** per year for a two-year term,as recommended for **DSC - Family Development,** subject to the caveats as presented in this memorandum: MH1, EP2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Don Moyer Boys and Girls Club - CU Change**

* *Request: $100,000, 85% of total program revenue*
* *Priority: Thriving Children, Youth, and Families*
* ***Required prior to contract:*** *revise Program Plan Narrative to include definitions of each category and possible changes to targets, e.g. lower CSE; revise financial forms to be consistent and for lower award amount; letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): collaborate with other youth centers, Coalition, Youth Assessment Center, and SOFFT/LAN; technical assistance from CLC Coordinator; support through Evaluation Capacity Building Project; TPCs should have a self- and family-directed and approved, written treatment plan (those without may be counted as NTPCs).*
* ***Recommendation:*** *fund at a lower amount than requested.*

Motion to approve CCMHB funding of ***$75,000*** as recommended for **Don Moyer Boys and Girls Club - CU Change,** subject to the caveats as presented in this memorandum: EP1, JSp2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Don Moyer Boys and Girls Club - CUNC**

* *Request: $132,322, 20% of total program revenue*
* *Priority: SOC (PY23 category)*
* ***Required prior to contract:*** *revise financial forms to resolve any errors and for adjusted award amount; select PY24 priority; adjust Program Plan Narrative targets if necessary; letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): collaborate with other providers, Coalition, and CIT Steering Committee.*
* ***Recommendation:*** *fund at PY23 level.*

Motion to approve CCMHB funding of ***$110,000*** as recommended for **Don Moyer Boys and Girls Club - CUNC,** subject to the caveats as presented in this memorandum: JSp1, MMc2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Don Moyer Boys and Girls Club - Community Coalition Summer Youth Initiatives**

* *Request: $107,000, 100% of total program revenue*
* *Priority: Thriving Children, Youth, and Families*
* ***Required prior to contract:*** *update financial forms and revise as needed; revise Program Plan Narrative to clarify sections, add a simple outcome measure and tool for all program options (e.g., very brief survey), identify numeric utilization targets; provide letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): accelerated payment schedule; provide subcontracts for all programs involved; collect brief survey feedback from youth and report with other Q1 reports, with no other quarters required; presentation to the CCMHB in fall 2023.*
* ***Recommendation:*** *fund at lower amount than requested.*

Motion to approve CCMHB funding of ***$90,000*** as recommended for **Don Moyer Boys and Girls Club - Community Coalition Summer Youth Initiatives,** subject to the caveats as presented in this memorandum: MM1, EP2

\_\_\_\_X\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Don Moyer Boys and Girls Club - Youth and Family Services**

* *Request: $160,000, 100% of total program revenue*
* *Priority: SOC (PY23 category)*
* ***Required prior to contract:*** *select PY24 priority category; adjust Program Plan Narrative targets and financial forms as needed; provide letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): participate in relevant collaborations (e.g., Rantoul Service Providers, Coalition, and SOFFT/LAN); demonstrate efforts to secure other sources of funding.*
* ***Recommendation:*** *fund as requested.*

Motion to approve CCMHB funding of  ***$160,000*** as recommended for **Don Moyer Boys and Girls Club - Youth and Family Services,** subject to the caveats as presented in this memorandum: JPY1, JSp2

\_\_\_\_X\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**ECIRMAC (The Refugee Center) - Family Support & Strengthening**

* *Request: $71,300, 6% of total program revenue*
* *Priority: Thriving Children, Youth, and Families*
* ***Required prior to contract:*** *settle questions from PY22 audit and submit letter of engagement with CPA firm for PY23 audit with anticipated completion date on or before deadline of December 31, 2023; revise Program Plan Narrative to align Utilization categories with standard definitions and to track unduplicated clients without losing detail on # activities and attendees at each; revise financial forms.*
* ***Special Provisions*** *(to address during the contract year): collaborate with similar providers to maximize impact for people served and avoid duplication of effort; participate in Rantoul Service Providers Group meetings and engage in the Rantoul area; if a 2-year term, any 1st year excess revenue cannot be spent in the 2nd year, and the PY25 Agency Plan should be completed prior to June 2024.*
* ***Recommendation:*** *fund at PY23 level; offer a two-year term.*

Motion to approve CCMHB funding of ***$62,000*** per year for a two-year term as recommended for **ECIRMAC (The Refugee Center) - Family Support & Strengthening,** subject to the caveats as presented in this memorandum: JSp1, MM2

\_\_\_\_\_\_X\_\_\_\_Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Family Service of Champaign County – Counseling**

* *Request: $30,000, 40.3% of total program revenue*
* *Priority: Closing the Gaps in Access and Care*
* ***Required prior to contract:*** *letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): pursue funding for this program through other County units; board staff input from Problem Solving Court partners; if a two-year term, excess revenue cannot be spent in 2nd year, and an updated Agency Plan for PY25 submitted prior to June 2024.*
* ***Recommendation:*** *fund at requested level (as PY23); offer two-year term.*

Motion to approve CCMHB funding of ***$30,000*** per year and offer a two-year term, as recommended for **Family Service of Champaign County – Counseling,** subject to the caveats as presented in this memorandum: MM1, JSp2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Family Service of Champaign County – Disability Benefits for the Family**

* *A NEW Request: $72,619, 100% of total program revenue*
* *Priority: Closing the Gaps in Access and Care*
* ***Required prior to contract:*** *correct any errors in Personnel form; prorate the contract maximum to account for vacancies and amend to increase as vacancies are filled; letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): collaborate with similar providers to avoid duplication of effort, maximize positive outcomes for people served, and identify most effective strategies; track # of qualifying I/DD cases; prorate contract maximum for any vacancies and amend the amount as they are filled; mid-year progress report.*
* ***Recommendation:*** *do not fund due to affordability; the agency is encouraged to submit this program proposal next year.*

Motion to *deny* CCMHB funding ~~of~~ ***~~$72,619~~***as recommended for **Family Service of Champaign County – Disability Benefits for the Family~~,~~** ~~subject to the caveats as presented in this memorandum~~: JPY1, MH2

\_\_\_\_X\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Family Service of Champaign County – Self-Help Center**

* *Request: $28,930, 92% of total program revenue*
* *Priority: Innovative… (older priority category)*
* ***Required prior to contract:*** *select PY24 priority category; revise financial forms or budget narrative to match; letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): if a two-year term, excess revenue cannot be spent in 2nd year, updated Agency Plan for PY25 submitted prior to June 2024, and second year has $500 more for conference.*
* ***Recommendation:*** *fund at previous levels, with PY24 a non-conference year.*

Motion to approve CCMHB funding of ***$28,430*** for PY24 and ***$28,930*** for PY25 and offer a two-year term, as recommended for **Family Service of Champaign County – Self-Help Center,** subject to the caveats as presented in this memorandum: JPY1, MM/EP2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Family Service of Champaign County – Senior Counseling & Advocacy**

* *Request: $178,386, 32.7% of total program revenue*
* *Priority: Innovation (older priority category)*
* ***Required prior to contract:*** *select PY24 priority category; revise financial forms or budget narrative to match; letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): if a two-year term, excess revenue cannot be spent in 2nd year, and an updated Agency Plan for PY25 submitted prior to June 2024.*
* ***Recommendation:*** *fund as requested; offer a two-year term.*

Motion to approve CCMHB funding of ***$178,386*** per year and offer a two-year term as recommended for **Family Service of Champaign County – Senior Counseling & Advocacy,** subject to the caveats as presented in this memorandum: EP1, JSp2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Immigrant Services of CU - Immigrant Mental Health Program**

* *A NEW Request: $119,705, 77% of total program revenue*
* *Priority: Closing the Gaps in Access and Care*
* ***Required prior to contract:*** *complete transition to accrual accounting; revise financial forms.*
* ***Special Provisions*** *(to address during the contract year): prior to September 30, 2023, develop written financial and standard operating procedures; collaborate with similar providers to avoid duplication of effort, maximize positive outcomes for people served, and identify effective strategies; participate in Rantoul Service Providers Group; technical assistance from CLC Coordinator; develop outcomes and targets, possibly with Evaluation Capacity Building project; provide letter of engagement with CPA firm for annual audit; mid-year progress report.*
* ***Recommendation:*** *fund at adjusted amount.*

Motion to approve CCMHB funding of ***$90,000*** as recommended for **Immigrant Services CU - Immigrant Mental Health Program,** subject to the caveats as presented in this memorandum: JPY1, MM2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Mahomet Area Youth Club - Bulldogs Learning and Succeeding Together (BLAST)**

* *Request: $12,000, 86% of total program revenue*
* *Priority: SOC (PY23 priority)*
* ***Required prior to contract:*** *select PY24 priority; revise utilization measures (redefine CSE and use Other); settle questions from PY22 audit and submit letter of engagement with CPA firm for PY23 audit with anticipated completion date on or before the deadline of December 31, 2023.*
* ***Special Provisions*** *(to address during the contract year): technical assistance from CLC Coordinator; collaborate with Coalition, other youth centers, and SOFFT/LAN; if a two-year term, excess revenue cannot be spent in 2nd year, and an updated Agency Plan for PY25 submitted prior to June 2024.*
* ***Recommendation:*** *deny funding at this time.*

Motion to *deny* CCMHB funding ~~of~~ ***~~$12,000~~*** ~~as recommended~~ for **Mahomet Area Youth Club - Bulldogs Learning and Succeeding Together (BLAST)~~,~~** ~~subject to the caveats as presented in this memorandum~~: MH1, JSp2

\_\_\_X\_\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Mahomet Area Youth Club - MAYC Members Matter!**

* *Request: $27,405, 16% of total program revenue*
* *Priority: SOC (PY23 priority)*
* ***Required prior to contract:*** *select PY24 priority; clarify use of utilization categories; settle questions from PY22 audit and submit letter of engagement with CPA firm for PY23 audit with anticipated completion date on or before the deadline of December 31, 2023.*
* ***Special Provisions*** *(to address during the contract year): technical assistance from CLC Coordinator; collaborate with Coalition, other youth centers, and SOFFT/LAN; if a two-year term, excess revenue cannot be spent in 2nd year, and an updated Agency Plan for PY25 submitted prior to June 2024.*
* ***Recommendation:*** *deny funding at this time.*

Motion to deny CCMHB funding ~~of~~ ***~~$27,405~~*** ~~as recommended~~ for **Mahomet Area Youth Club - MAYC Members Matter!~~,~~** ~~subject to the caveats as presented in this memorandum~~: JPY1, JOO2

\_\_\_\_X\_\_\_\_\_\_Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Promise Healthcare – Mental Health Services**

* *Request: $352,035, 19.8% of total program revenue*
* *Priority: Closing the Gaps in Access and Care*
* ***Required prior to contract:*** *revise financial forms and program plan if impacted by lower award amount.*
* ***NOTE:*** *payments will be held from July 1 until submission of approved 2022 audit report and resolution of any relevant findings, or September 30, 2023, whichever is earlier; letter of engagement for 2023 audit should be submitted as soon as possible.*
* ***Special Provisions*** *(to address during the contract year): additional details on financial statements for calendar year Jan 1-Dec 31; report on efforts to secure other funding; collaborate with Rantoul Service Providers Group and CC Christian Health Center; contract maximum will be prorated for vacancies at July 1 and amended to increase as these are filled; if a two-year term, excess revenue cannot be spent in 2nd year, and an updated Agency Plan for PY25 submitted prior to June 2024.*
* ***Recommendation:*** *fund at level lower than requested; offer a two-year term.*

Motion to approve CCMHB funding of ***$330,000*** per year for a two-year term as recommended for **Promise Healthcare- Mental Health Services,** subject to the caveats as presented in this memorandum: JSp1, DM2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Promise Healthcare – PHC Wellness**

* *Request: $107,078, 30% of total program revenue*
* *Priority: Closing the Gaps in Access and Care*
* ***Required prior to contract:*** *revise errors (if any) in program or financial forms.*
* ***NOTE:*** *payments will be held from July 1 until submission of approved 2022 audit report and resolution of any relevant findings, or September 30, 2023, whichever is earlier; letter of engagement for 2023 audit should be submitted as soon as possible.*
* ***Special Provisions*** *(to address during the contract year): additional details on financial statements for calendar year Jan 1-Dec 31; collaborate with Rantoul Service Providers Group, CC Christian Health Center, CC Health Care Consumers, and similar providers to maximize positive outcomes for people served; report on efforts to secure other funding for the program; contract maximum will be prorated for vacancies at July 1 and amended to increase as these are filled; if a two-year term, excess revenue cannot be spent in 2nd year, and an updated Agency Plan for PY25 submitted prior to June 2024.*
* ***Recommendation:*** *fund at the requested level; offer a two-year term.*

Motion to approve CCMHB funding of ***$107,078*** per year for a two-year term as recommended for **Promise Healthcare – PHC Wellness,** subject to the caveats as presented in this memorandum: JPY1, EP2

\_\_\_X\_\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Rape, Advocacy, Counseling & Education Services - Sexual Trauma Therapy Services**

* *A New Request: $149,284, 30% of total program revenue*
* *Priority: Healing from Interpersonal Violence*
* ***Required prior to contract:*** *add specific utilization targets; revise financial forms to adjust for award amount.*
* ***Special Provisions*** *(to address during the contract year): avoid use of this funding to serve non-residents and demonstrate revenue specific to them which could not be used to offset the cost of service to Champaign County residents; if a 2-year term, excess revenue cannot be spent in 2nd year, and submit Agency Plan for PY25 prior to June 2024; mid-year progress report to the Board.*
* ***Recommendation:*** *fund at lower level than requested; offer two-year term.*

Motion to approve CCMHB funding of ***$140,000*** per year and offer a two-year term as recommended for **Rape, Advocacy, Counseling & Education Services - Sexual Trauma Therapy Services,** subject to the caveats as presented in this memorandum: MM1, JSt2

\_\_\_\_X\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Rape, Advocacy, Counseling & Education Services - Sexual Violence Prevention Education**

* *Request: $82,996, 30% of total program revenue*
* *Priority: Healing from Interpersonal Violence*
* ***Required prior to contract:*** *letter of engagement with CPA firm for PY23 audit; revise financial forms to adjust for award amount.*
* ***Special Provisions*** *(to address during the contract year): collaborate with SOFFT/LAN; avoid use of this funding to serve non-residents and demonstrate revenue specific to them which could not be used to offset the cost of service to Champaign County residents; if a two-year term, excess revenue cannot be spent in 2nd year, and submit Agency Plan for PY25 prior to June 2024.*
* ***Recommendation:*** *fund at level lower than requested; offer two-year term.*

Motion to approve CCMHB funding of ***$75,000*** per year and offer a two-year term as recommended for **Rape, Advocacy, Counseling & Education Services - Sexual Violence Prevention Education,** subject to the caveats as presented in this memorandum: JPY1, MM1/JSp2

\_\_\_X\_\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Rosecrance Central Illinois – Benefits Case Management**

* *Request: $80,595, 14% of total program revenue*
* *Priority: Closing the Gaps in Access and Care*
* ***Required prior to contract:*** *letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): collaborate with providers of similar services, especially those using SOAR; continue to maximize other sources of funding.*
* ***Recommendation:*** *fund as requested.*

Motion to approve CCMHB funding of ***$80,595*** as recommended for **Rosecrance Central Illinois – Benefits Case Management,** subject to the caveats as presented in this memorandum: EP1, DM2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Rosecrance Central Illinois – Child & Family Services**

* *Request: $83,500, 72% of total program revenue*
* *Priority: Thriving Children, Youth, and Families*
* ***Required prior to contract:*** *correct error in outcome(s); revise financial forms for adjusted award; provide letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): collaborate with providers of similar services and SOFFT/LANS Council; continue to maximize other sources of funding.*
* ***Recommendation:*** *fund at lower level than requested.*

Motion to approve CCMHB funding of ***$73,500*** as recommended for **Rosecrance Central Illinois – Child & Family Services,** subject to the caveats as presented in this memorandum: JPY1, JSp2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Rosecrance Central Illinois – Criminal Justice PSC**

* *Request: $330,000, 69% of total program revenue*
* *Priority: Safety and Crisis Stabilization*
* ***Required prior to contract:*** *letter of engagement with CPA firm for PY23 audit; revise financial forms for adjusted award amount.*
* ***Special Provisions*** *(to address during the contract year): input from justice system partners to CCMHB staff; continue efforts to maximize other funding; collaborate with First Followers; as feasible and with CCSO, report on # screened at jail, # referred for assessment, and # found eligible for services.*
* ***Recommendation:*** *fund at PY23 level.*

Motion to approve CCMHB funding of ***$320,000*** as recommended for **Rosecrance Central Illinois – Criminal Justice PSC,** subject to the caveats as presented in this memorandum: JSp1, JPY2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Rosecrance Central Illinois – Crisis Co-Response Team (CCRT)**

* *Request: $207,948, 43% of total program revenue*
* *Priority: Safety and Crisis Stabilization*
* ***Required prior to contract:*** *letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): input from justice system partners to CCMHB staff; response to RPD using CIT forms; maximize other funding; participate in CIT Steering Committee.*
* ***Recommendation:*** *fund as requested.*

Motion to approve CCMHB funding of ***$207,948*** as recommended for **Rosecrance Central Illinois – Crisis Co-Response Team (CCRT),** subject to the caveats as presented in this memorandum: DM1, MH2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Rosecrance Central Illinois – Recovery Home**

* *Request: $100,000, 24% of total program revenue*
* *Priority: Closing the Gaps in Access and Care*
* ***Required prior to contract:*** *letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): input from Problem Solving Court partners; maximize other funding; report each quarter the # of clients who were Champaign County residents prior.*
* ***Recommendation:*** *fund at requested level.*

Motion to approve CCMHB funding of ***$100,000*** as recommended for **Rosecrance Central Illinois – Recovery Home,** subject to the caveats as presented in this memorandum: JSp1, JSt2

\_\_\_\_\_X\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Rosecrance Central Illinois – Specialty Courts**

* *Request: $178,000, 99.6% of total program revenue*
* *Priority: Safety and Crisis Stabilization*
* ***Required prior to contract:*** *letter of engagement with CPA firm for PY23 audit; ~~revise financial forms for adjusted award amount.~~*
* ***Special Provisions*** *(to address during the contract year): input from Problem Solving Court partners; continue to pursue other funding for this program, including through other County units.*
* ***Recommendation:*** *~~fund at PY23 level.~~ fund as requested.*

Motion to approve CCMHB funding of  ***$178,000*** as recommended for **Rosecrance Central Illinois – Specialty Courts,** subject to the caveats as presented in this memorandum: JPY1, MM2

\_\_\_\_X\_\_\_\_ Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Terrapin Station Sober Living NFP - Recovery Home**

* *Request: $79,677, 82% of total program revenue*
* *Priority: Innovative… (an older priority category)*
* ***Required prior to contract:*** *in Program Plan Narrative select a PY24 priority and establish definitions and targets for utilization measures (esp move to TPC); provide letter of engagement with CPA firm for PY23 audit or review.*
* ***Special Provisions*** *(to address during the contract year): develop consumer outcomes, possibly with new Evaluation Capacity Building project; provide copy of agency board policy and staffing backup plan (i.e., referrals to other provider); collaborate with Drug Court partners and similar providers, esp of homeless services and MH/SUD care.*
* ***Recommendation:*** *fund as requested.*

Motion to approve CCMHB funding of ***$79,677*** as recommended for **Terrapin Station Sober Living NFP – Recovery Home,** subject to the caveats as presented in this memorandum: JSt1, EP2

\_\_\_\_\_X\_\_\_\_\_Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**The UP Center of Champaign County - Children, Youth & Families Program**

* *Request: $190,056, 58% of total program revenue*
* *Priority: SOC (PY23 category)*
* ***Required prior to contract:*** *select PY24 priority; revise financial forms to correct errors; letter of engagement with CPA firm for PY23 audit.*
* ***Special Provisions*** *(to address during the contract year): continue to pursue other sources of funding for the program; attend SOFFT/LAN meetings.*
* ***Recommendation:*** *fund as requested.*

Motion to approve CCMHB funding of ***$190,056*** as recommended for **The UP Center of Champaign County - Children, Youth & Families Program,** subject to the caveats as presented in this memorandum: JPY1, MM2

\_\_\_\_\_\_X\_\_\_Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**The Well Experience – Well Family Care Program**

* *Request: $256,656, 51% of total program revenue. When adjusted by error in expense form, the total request is $220,656*
* *Priority: Thriving Children, Youth, and Families*
* ***Required prior to contract:*** *revise financial forms; in Program Plan Narrative, elaborate on database or assessment tools used to collect outcome and other data; provide PY22 audit and resolve any findings; submit a letter of engagement for PY23 audit and assurance of completion prior to 12/31/23 deadline.*
* ***Special provisions:*** *collaborate with Coalition, youth centers, other similar providers, and SOFFT/LAN; develop outcomes with support from the Evaluation Capacity Building Project.*
* ***Recommendation:*** *defer a decision until approved PY22 audit is submitted and reviewed and any issues resolved, and in the event of increased CCMHB revenue projection for PY24.*

Motion to *defer* a decision, until additional information and funds are available, on CCMHB funding ~~of adjusted request of~~ ***~~$220,656~~***as recommended for **The Well Experience – Well Family Care Program~~,~~** ~~subject to the caveats as presented in this memorandum~~: MH1, DM2

\_\_\_\_\_X\_\_\_\_\_Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Urbana Neighborhood Connections Center - Community Study Center**

* *Request: $25,500, 15% of total program revenue*
* *Priority: Thriving Children, Youth, and Families*
* ***Required prior to contract:*** *revise financial forms; in Program Plan Narrative, identify numeric utilization targets; provide PY22 audit and resolve any findings; letter of engagement for PY23 audit with assurance of completion prior to 12/31/23 deadline.*
* ***Special provisions:*** *complete eligibility questionnaire (2021 version); collaborate with Coalition, youth centers, and SOFFT/LAN; work with Evaluation Capacity Building Project on Social Emotional outcome.*
* ***Recommendation:*** *defer a decision until approved PY22 audit is submitted and reviewed and any issues resolved, and in the event of increased CCMHB revenue projection for PY24.*

Motion to *defer* a decision, until additional information and funds are available, on CCMHB funding ~~of~~ ***~~$25,500~~*** as recommended for **Urbana Neighborhood Connections Center- Community Study Center~~,~~** ~~subject to the caveats as presented in this memorandum~~: JPY1, DM2

\_\_\_\_\_X\_\_\_\_\_Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**WIN Recovery – Community Support ReEntry Houses**

* *Request: $123,198, 44% of total program revenue*
* *Priority: Crisis Stabilization (PY23)*
* ***Required prior to contract:*** *revise Program Plan Narrative (include numeric utilization targets, PY24 priority, and any other updates related to PY24); provide PY22 audit and resolve any findings; submit a letter of engagement for PY23 audit and assurance of completion prior to 12/31/23 deadline.*
* ***Special Provisions*** *(to address during the contract year): participate in Reentry Council and CSPH; exception to restriction on staff with felony within 5 years; document client residency pre-incarceration; report quarterly on # of people in the home for greater than three months.*
* ***Recommendation:*** *defer a decision until approved PY22 audit is submitted and reviewed and any issues resolved, and in the event of increased CCMHB revenue projection for PY24.*

Motion to *defer* a decision, until additional information and funds are available, on CCMHB funding of ***$123,198*** as recommended for **WIN Recovery – Community Support ReEntry Houses,** subject to the caveats as presented in this memorandum: DM1, EP2

\_\_\_\_X\_\_\_\_\_\_Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information Needed

**Total PY24 Funding Recommended = $4,204,246**

**Total PY24 Requests Recommended for Deferral (later decision) = $405,354**

**Total PY24 Requests and Portions of Requests Recommended for Denial = $572,788**

**Exceeds Allocation Parameters, Any Priority**

The difference between what appears affordable for PY24 and the total of all requests is $934,652, making this the most competitive CCMHB allocation process in many years. The development of staff recommendations was challenging, and the Board must now make very difficult final decisions. While many capable organizations are prepared to address the unmet behavioral health and disability support needs of our community, the current financial resources are not sufficient to empower all.

PY23 obligations continuing for PY24 plus those PY24 requests recommended for funding total an amount below the projected available by $43,490. In the event of increased PY24 revenues, the Board might consider funding some applications which were deferred or not recommended at this time. Higher PY24 revenue could result from an increase in the anticipated property tax revenue for 2024, agencies lowering the amounts of their PY24 contracts due to securing other funding or pro-rating for vacancies, or the Board receiving unexpected other revenues.

Staff Recommendations for Agency Allocations through the I/DD Special Initiatives Fund

In addition to a possible modified proposal from CRIS Healthy Aging, two requests for funding submitted to the CCDDB align with priorities approved by the CCMHB and CCDDB for the I/DD Special Initiatives Fund. Staff and board members reviewed these applications, which total $286,000 and are affordable within the fund’s projected budget. For integrated planning as described in the intergovernmental agreement, these were also discussed by officers of both boards, the Associate Directors, and the Executive Director.

DSC – Individual and Family Support

* *Request: $250,000, 99.5% of total program revenue.*
* *IDDSI Priority: Individual Supports to Underserved People*
* *Continues a long-standing program, adds a new position for linkage.*
* *Significant decrease in request related PUNS selections and decreased need.*
* *One outcome for family satisfaction with the service, using an appropriate assessment tool. Another outcome is a utilization measure.*
* ***Required prior to contract:*** *copies of subcontracts; letter of engagement with CPA; develop tracking form for Intermittent Direct Support workers, including start date and rate of pay, and provide to CCDDB staff.*
* ***Special provisions:*** *prior approval of specific assistance for clients; collaborate with ISC when enrolling new people into the program, with consideration for length of time on PUNS; collaborate with Illinois Respite Coalition, and Envision Unlimited for state-funded Respite; work with PACE Consumer Control Program to help families find Personal Support Workers; provide CCRPC Decision Support PCP with list of participants for PCP completion and brochures for distribution; provide CCDDB/CCMHB staff with list of clients enrolled in waiver funded services and monthly personnel change reports; online service claims reporting; collaborate with providers of similar service; training efforts in natural settings; require proof of scholarship denial before providing specific assistance; no dual program enrollment with Community First, without CCDDB/CCMHB approval; contribute information to advance enhancing independence through online technology training and access for staff and clients; contract amount will be prorated for any staff vacancies and amended when filled; and complete agency-wide CLC assessment and consult with CLC coordinator on engagement strategies.*
* ***Recommendation:*** *fund through the I/DD Special Initiatives Fund. Because the fund is under joint authority of the CCMHB and CCDDB, approval by both boards is required. The CCDDB approved on May 17, 2023.*

Motion to approve I/DD Special Initiatives funding of ***$250,000***for **DSC- Individual and Family Support** subject to the caveats as presented in this memorandum: EP1, MM2

\_\_\_\_X\_\_\_\_\_Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information needed

Persons Assuming Control of Their Environment (PACE) –

Consumer Control in Personal Support

* *Request: $36,000, 94% of total program revenue.*
* *IDDSI Priority: Strengthening the DSP Workforce*
* *Recruits and trains personal support workers (PSWs) and maintains a PSW registry. 35 Successful PSW matches since the program began.*
* *Outcomes overlap with utilization measures. Though an outcome directly measuring impact for a person with I/DD can be hard to define, it would be preferred.*
* ***Required prior to contract:*** *letter of engagement with CPA for PY23 audit; revise Program Plan to include utilization targets.*
* ***Special Provisions:*** *continue to work closely with ISC, DSC, Illinois Respite Coalition, and Envision Unlimited on behalf of those seeking PSWs for HBS and/or state-funded Respite workers; provide brochures to ISC for distribution; online service claims reporting, including people with I/DD utilizing PSWs; contribute information to advance enhancing independence through online technology training and access for staff and clients.*
* ***Recommendation:*** *fund through the I/DD Special Initiatives Fund. Because the fund is under joint authority of the CCMHB and CCDDB, approval by both boards is required. The CCDDB approved on May 17, 2023.*

Motion to approve I/DD Special Initiatives funding of ***$36,000*** for **Persons Assuming Control of Their Environment (PACE) – Consumer Control in Personal Support** subject to the caveats as presented in this memorandum: JPY1, MM2

\_\_\_\_X\_\_\_\_\_Approved

\_\_\_\_\_\_\_\_\_\_Denied

\_\_\_\_\_\_\_\_\_\_Modified

\_\_\_\_\_\_\_\_\_\_Additional Information needed