IMPORTANT DATES

2023-24 Meeting Schedule with Subjects, Agency and Staff Deadlines, and PY25 Allocation Timeline

The schedule offers dates and subject matter of meetings of the Champaign County Mental Health Board. Subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed. Study sessions may be scheduled on topics raised at meetings, brought by staff, or in conjunction with the CCDDB. Included are tentative dates for steps in the funding allocation process for PY25 and deadlines related to PY23 and PY24 agency contracts. **Meetings and study sessions are scheduled to begin at 5:45PM and may be confirmed by Board staff.**

6/1/23	*For contracts with a PY23-PY24 term, all updated PY24 forms should be submitted by this date.*
6/17/23	*Deadline for agency application/contract revisions* *Deadline for agency letters of engagement w/ CPA firms* *PY2024 agency contracts completed*
6/21/23	**Regular Board Meeting** Draft FY2024 Budgets, Election of Officers
6/30/23	*Agency Independent Audits, Reviews, or Compilations due (only applies to those with calendar FY, check contract)*
7/19/23	**Regular Board Meeting**
~~8/16/23~~	~~**Regular Board Meeting**~~ - *tentative* CANCELLED ~~Possible additional PY24 allocations~~
8/16/23	**Joint Study Session with CCDDB** I/DD System Planning with Self-Advocates
8/25/23	*Agency PY2023 4th Quarter reports, CLC progress reports, and Annual Performance Measure Reports due*
9/20/23	**Regular Board Meeting** FY2024 Budgets Draft Program Year 2025 Allocation Criteria

9/27/23	**Joint Study Session with CCDDB**
	Discussion of Draft I/DD Special Initiatives
	PY25 Allocation Priorities and RFP options

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10/18/23   **Regular Board Meeting**
Draft Three Year Plan 2022-2024 with 2024 Objectives

10/25/23   **Joint Meeting with CCDDB**
PY25 I/DD Special Initiatives Priorities and RFPs

10/27/23   *Agency PY2024 First Quarter Reports due*

11/15/23   **Regular Board Meeting** (off cycle)
Approve Three Year Plan with One Year Objectives
Allocation Decision Support – PY25 Allocation Criteria

12/1/23   *Public Notice of Funding Availability to be published by date, giving at least 21-day notice of application period.*

12/20/23   **Regular Board Meeting** (off cycle) – *tentative*

12/22/23   *Online system opens for applications for PY25 funding.*

12/31/23   *Agency Independent Audits, Reviews, Compilations due*

1/17/24   **Regular Board Meeting**
Mid-Year Program Presentations

1/24/24   **Study Session:** Mid-Year Program Presentations

1/26/24   *Agency PY24 2nd Quarter and CLC progress reports due*

2/12/24   *Deadline for submission of applications for PY25 funding (Online system will not accept any forms after 4:30PM)*

2/21/24   **Regular Board Meeting**
Discuss list of PY25 Applications and Review Process

2/28/24   **Study Session:** Initial Review of Applications

3/20/24	**Regular Board Meeting:** 2023 Annual Report Discussion of PY25 Funding Requests
3/27/24	**Joint Study Session with CCMHB** Discussion of PY25 I/DD Special Initiatives
4/10/24	*Program summaries released to Board, posted* *online with CCMHB April 17 meeting agenda and packet*
4/17/24	**Regular Board Meeting** Board Review, Staff Summaries of Funding Requests
4/24/24	**Study Session** Board Review, Staff Summaries of Funding Requests
4/26/24	*Agency PY2024 3rd Quarter Reports due*
5/10/24	*Allocation recommendations released to Board, posted* *online with CCMHB May 17 study session agenda packet*
5/15/24	**Study Session:** Allocation Recommendations
5/22/24	**Regular Board Meeting** Allocation Decisions; Authorize Contracts for PY2025
6/1/24	*For contracts with a PY24-PY25 term, all updated PY25* *forms should be completed and submitted by this date.*
6/18/24	*Deadline for agency application/contract revisions* *Deadline for agency letters of engagement w/ CPA firms.*
6/19/24	**Regular Board Meeting** Draft FY2025 Budget, Election of Officers
6/21/24	*PY2025 agency contracts completed.*
6/30/24	*Agency Independent Audits, Reviews, or Compilations due* *(only applies to those with calendar FY, check contract)*
7/17/24	**Regular Board Meeting -** *tentative*

8/21/24   **Regular Board Meeting**
Approve Draft FY2025 Budgets
Release Draft Program Year 2026 Allocation Criteria

8/30/24   *Agency PY2024 4th Quarter reports, CLC progress reports, and Annual Performance Measure Reports due*

9/18/24   **Regular Board Meeting**
Community Needs Assessment Report
Draft Three Year Plan 2025-2027 with 2025 Objectives

9/25/24   **Joint Study Session Joint with CCDDB**

10/16/24   **Joint Meeting with CCDDB**
I/DD Special Initiatives

10/23/24   **Regular Board Meeting**
DRAFT Program Year 2026 Allocation Criteria

10/25/24   *Agency PY2025 First Quarter Reports due*

11/20/24   **Regular Board Meeting**
Approve Three Year Plan with One Year Objectives
Approve PY26 Allocation Criteria

11/29/24   *Public Notice of Funding Availability to be published by date, giving at least 21-day notice of application period.*

12/18/24   **Regular Board Meeting**– *tentative*

12/20/24   *Online system opens for applications for PY26 funding.*

12/31/24   *Agency Independent Audits, Reviews, Compilations due.*