

IMPORTANT DATES

2024-25 Meeting Schedule with Subjects, Agency and Staff Deadlines, and PY26 Allocation Timeline

The schedule offers dates and subject matter of meetings of the Champaign County Mental Health Board. Subjects are not exclusive to any given meeting, as other matters requiring Board review or action may also be addressed. Study sessions may be scheduled on topics raised at meetings, brought by staff, or in conjunction with the CCDDDB. Included are tentative dates for steps in the funding allocation process for PY26 and deadlines related to PY24 and PY25 agency contracts. **Regular meetings and study sessions are scheduled to begin at 5:45PM and may be confirmed with Board staff.**

- 6/1/24 *For contracts with a PY24-PY25 term, all updated PY25 forms should be completed and submitted by this date.*
- 6/12/24 **Regular Board Meeting – off cycle**
Election of Officers
- 6/18/24 *Deadline for agency application/contract revisions*
Deadline for agency letters of engagement w/ CPA firms.
- 6/21/24 *PY2025 agency contracts completed.*
- 6/30/24 *Agency Independent Audits, Reviews, or Compilations due.*
(only applies to those with calendar FY, check contract)
- 7/17/24 **Regular Board Meeting**
Draft FY2025 Budgets
- ~~8/21/24 **Regular Board Meeting** – tentative CANCELLED~~
- 8/30/24 *Agency PY2024 4th Quarter reports, CLC progress reports, and Annual Performance Measure Reports due.*
- 9/18/24 **Regular Board Meeting**
Community Needs Assessment Report
DRAFT Program Year 2026 Allocation Criteria

- 9/25/24 **Joint Study Session with CCDDDB**
- 10/16/24 ~~**Joint Meeting with CCDDDB**~~ **Study Session**
~~I/DD Special Initiatives~~
- 10/23/24 **Regular Board Meeting**
Draft Three Year Plan 2025-2027 with 2025 Objectives
- 10/25/24 *Agency PY2025 First Quarter Reports due.*
- 11/20/24 **Regular Board Meeting**
Approve Three Year Plan with One Year Objectives
Approve PY26 Allocation Criteria
- 11/29/24 *Public Notice of Funding Availability to be published by
this date, giving at least 21-day notice of application period.*
- 12/18/24 **Regular Board Meeting** - tentative
- 12/20/24 *Online System opens for Applications for PY2026 Funding.*
- 12/31/24 *Agency Independent Audits, Reviews, or Compilations due.*
- 1/22/25 **Regular Board Meeting**
Mid-Year Program Presentations
- 1/29/25 **Study Session: Mid-Year Program Presentations**
- 1/31/25 *Agency PY25 2nd Quarter and CLC progress reports due.*
- 2/10/25 *Deadline for submission of applications for PY26 funding
(Online system will not accept any forms after 4:30PM).*
- 2/19/25 **Regular Board Meeting**
Discuss list of PY26 Applications and Review Process
- 3/19/25 **Regular Board Meeting**
Discussion of PY26 Funding Requests
- 3/26/25 **Joint Study Session OR Joint Meeting with CCDDDB**

- 4/14/25 *Program summaries released to Board, posted online with CCMHB April 23 meeting agenda and packet.*
- 4/23/25 Regular Board Meeting**
Board Review, Staff Summaries of Funding Requests
- 4/25/25 *Agency PY2025 3rd Quarter Reports due.*
- 4/30/25 Study Session**
Board Review, Staff Summaries of Funding Requests
- 5/12/25 *Allocation recommendations released to Board, posted online with CCMHB May 21 study session packet.*
- 5/21/25 Study Session: Allocation Recommendations**
- 5/28/25 Regular Board Meeting (off cycle)**
Allocation Decisions; Authorize Contracts for PY2026
- 6/1/25 *For contracts with a PY25-PY26 term, all updated PY26 forms should be completed and submitted by this date.*
- 6/17/25 *Deadline for agency application/contract revisions.
Deadline for agency letters of engagement w/ CPA firms.*
- 6/18/25 Regular Board Meeting**
Draft FY2026 Budget, Election of Officers
- 6/20/25 *PY2026 agency contracts completed.*
- 6/30/25 *Agency Independent Audits, Reviews, or Compilations due.
(only applies to those with calendar FY, check contract)*
- 7/16/25 Regular Board Meeting (off cycle)**
- 8/20/25 Regular Board Meeting - tentative**
- 8/29/25 *Agency PY2025 4th Quarter reports, CLC progress reports, and Annual Performance Measure Reports due.*

- 9/17/25** **Regular Board Meeting**
Draft Three Year Plan 2025-27 with 2025 Objectives
Approve DRAFT FY 2026 Budgets
- 9/24/25** **Joint Study Session with CCDDDB**
- 10/22/25** **Regular Board Meeting**
Draft Program Year 2027 Allocation Criteria
- 10/29/25** **Joint Meeting with CCDDDB**
I/DD Special Initiatives
- 10/31/25* *Agency PY2026 First Quarter Reports due.*
- 11/19/25** **Regular Board Meeting**
Approve Three Year Plan with One Year Objectives
Approve PY27 Allocation Criteria
- 11/28/25* *Public Notice of Funding Availability to be published by date, giving at least 21-day notice of application period.*
- 12/17/25** **Regular Board Meeting– tentative**
- 12/19/25* *Online system opens for applications for PY27 funding.*
- 12/30/25* *Agency Independent Audits, Reviews, Compilations due.*